

## PDPL Application Form

This application form has been prepared by EEC Entegre Bina Kontrol Sistemleri Sanayi ve Ticaret Anonim Şirketi ("**Company**") as *Data Controller* in order to evaluate and resolve the applications to be made in accordance with Articles 11 and 13 of the Personal Data Protection Law No. 6698 ("**PDPL**") in an urgent, effective and comprehensive manner.

The **General Clarification Text** prepared within the scope of the disclosure obligation specified in Article 10 of the **PDPL** is available on the company website ([eec.com.tr](http://eec.com.tr)).

### Information on the Data Subject

With regard to your application under the relevant article of the **PDPL**, we kindly ask you to fill in the following information in full so that we can get to know you and carry out the necessary research, evaluation and analysis.

#### Applicant's Details

**Name and Surname** :  
**ID Number** :  
**Address Information** :  
:  
**Mobile Number** :  
**E-mail Address** :

Your personal data that you have submitted to us above are collected for the purpose of evaluating and finalizing this form and contacting you and are not subject to data processing for other purposes.

Please check the appropriate option regarding your relationship with the **Company** and whether the current relationship is still ongoing.

- |   |   |
|---|---|
| <input type="checkbox"/> Employee   | <input type="checkbox"/> Visitor              |
| <input type="checkbox"/> Employee Candidate   | <input type="checkbox"/> Customer             |
| <input type="checkbox"/> Former Employee  | <input type="checkbox"/> Prospective Customer |
| <input type="checkbox"/> Intern   | <input type="checkbox"/> Business Partner     |
| <input type="checkbox"/> Meeting Participant  | <input type="checkbox"/> Supplier             |
| <input type="checkbox"/> Event Participant  | <input type="checkbox"/> Subcontractor        |
| <input type="checkbox"/> Other  |   |
| <input type="checkbox"/> My relationship with the <b>Company</b> continues.         |   |
| <input type="checkbox"/> My relationship with the <b>Company</b> does not continue. |   |

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### Data Subject's Requests

As a data subject, please check the relevant box below for the situation(s) you would like to be informed about within the scope of Articles 11 and 13 of the **PDPL**.

I would like to learn whether my personal data is processed by the **Company**.

If you would like to receive information on a specific type of data, please specify.

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I would like to learn for what purpose my personal data is processed by the **Company**.

If you would like to receive information on a specific type of data, please specify.

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I would like to learn whether my personal data is used by the **Company** in accordance with its purpose.

If you would like to receive information on a specific type of data, please specify.

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If my personal data is transferred to third parties at home or abroad, I would like to know the third parties to whom it is transferred.

If you would like to receive information on a specific type of data, please specify.

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I believe that my personal data are incomplete or incorrectly processed and I would like them to be corrected.

Please specify the information that you think is incomplete or incorrectly processed and how this information should be correct.

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I want my personal data, which I think is incomplete/incorrectly processed, to be corrected by the third parties to whom it is transferred.

Please specify the information that you think is incomplete or incorrectly processed and how this information should be correct.

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I want my personal data to be deleted/destroyed due to the disappearance of the reasons requiring their processing.

Please specify which data are subject to this request and what the result that you think is against you, and please include the certifying information and documents regarding these issues in the annex of the Form.

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I want my personal data to be deleted/destroyed by third parties to whom they are transferred due to the disappearance of the reasons requiring their processing.

If this request is only related to a part of your personal data, please specify which data they are and the reason for this request together with the certifying information and documents, please include the certifying information and documents regarding these issues in the annex of the Form.

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I believe that my personal data processed by the **Company** has been analyzed exclusively through automated systems and that a result against me has arisen as a result of this analysis. I object to this result.

Please state the reason for this request and the result of the situation regarding your request for information, and please include the certifying information and documents regarding these issues in the annex of the Form.

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I request compensation for the damage I have suffered due to unlawful processing of my personal data.

Please indicate the reason for this request and the damage you think you have suffered in the space below; please include the certifying information and documents (Personal Data Protection Board or court decisions) regarding these issues in the annex of the Form.

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Other

Please briefly describe and indicate here what you would like to request that is not provided in the options above.

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For applications to be made by third parties on behalf of the data subject, a power of attorney approved by a Notary Public must be sent to us together with this form, and for applications to be made on behalf of children under custody/guardianship, a copy of the documents certifying the custody/guardianship relationship must be sent to us together with this form.

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In order to ensure the security of your personal data, within seven (7) days from the date of receipt of your application for obtaining information by the **Company**, the **Company** may contact you to confirm that you are the data owner and may request some information and documents from you in this regard. The information and documents you have provided to us within this scope will be destroyed immediately following the confirmation that you are the data owner.

In case the requested information and documents are incomplete, the information and documents must be completed and submitted to us upon our request. Until the information and documents are fully transmitted to us, the thirty (30) day period specified in Article 13/2 of the **PDPL** regarding the finalization of the request will be suspended.

### Finalization of the Data Subject's Request

Depending on its nature, your request will be answered as soon as possible and within thirty (30) days at the latest from the date it reaches us in accordance with the **PDPL**. Our answers and evaluations will be communicated to you in writing or electronically in accordance with Article 13 of the **PDPL** according to your choice in this application form. If you have a preference regarding the transmission of the application result by mail, e-mail or fax, please specify below:

- I want the result of my application to be sent to my e-mail address.
- I want the result of my application to be sent by mail.
- I want the result of my application to be sent to my registered electronic mail (KEP) address.

Your requests will be finalized free of charge by the **Company**, and if the reply process causes an additional cost, a fee may be charged in the amounts determined within the framework of the relevant legislation.

### Declaration of the Data Subject

I hereby request that the application for obtaining information I have made in accordance with the **PDPL** be evaluated and finalized within the framework of the request/requests I have stated above, and I hereby accept, declare and undertake that the information and documents I have provided to you in this application are accurate, up-to-date and belong to me.

This application form has been prepared in order to identify your data processed by the **Company** and to respond to your application accurately and completely within the legal period. The **Company** reserves the right to request information and documents for identity verification while evaluating your application. Within the scope of this application form, the applicant undertakes that the information is correct and up-to-date. In the event that the information is not correct and up-to-date or an unauthorized application is made, the **Company** does not accept any responsibility for any claims arising from incorrect information and unauthorized application.

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In addition, I declare and undertake that I have been informed that it may be necessary for the **Company** to request additional information as a result of the application and that I should pay the fee determined by the Personal Data Protection Board if the transaction requires a cost.

### Data Subject

**Name and Surname** :

**Application Date** :

**Signature** :

This application form has been prepared for your requests arising from the rights listed in Article 11 of the Personal Data Protection Law No. 6698. These requests are carried out within the scope of Articles 11 and 13 of the Law No. 6698 and the "Application Procedure" in Article 5 of the Communiqué on the Procedures and Principles of Application to the Data Controller.